

M.P. POWER TRANSMISSION COMPANY LIMITED

Regd. Office : Block No. 2, Shakti Bhawan, PO Vidyut Nagar, Rampur, Jabalpur (MP) 482 008

www.mptransco.nic.in**No.-AS/MPPTCL/XIII/245****Jabalpur, Dated 14.11.2011****ADVERTISEMENT FOR RECRUITMENT IN THE CADRES OF DY.DIRECTOR & ACCOUNTS OFFICER IN
M P POWER TRANSMISSION COMPANY LIMITED**

MP Power Transmission Co. Ltd (MPPTCL) which is a wholly owned Govt. of Madhya Pradesh Undertaking incorporated under the Companies Act, 1956, invites applications from the desirous candidates to fill up the following vacant positions:-

S.No. / Post	No. of Posts					Eligibility Educational Qualification & Experience	Age Limit (As on 22.12.2011)
	UR	SC	ST	OBC	Total		
1	2	3	4	5	6	7	8
1. Dy. Director (Finance & Accounts) (Class-I)	6	2	2	1	11	CA with minimum 3 years post qualification works experience in any reputed organization/ firm. OR In case of the candidates possessing qualification of CA & CS OR CA & ICWA, the minimum post qualification works experience in any reputed organization/ firm of 2 years.	45 Years for the post of Dy. Director (F&A) and 35 Years for the post of Executive Trainee (Accounts) (i) 5 yrs relaxation for SC/ST/OBC (Non-creamy layer only)/ Ex Serviceman/ Widow/ Divorcee Woman (ii) 2 yrs relaxation for Green Card Holders on account of own family planning. (iii) Handicapped candidates shall be eligible for five years relaxation in upper age limit.
2. Executive Trainee (Accounts) (Class-II)	14	04	06	04	28	CA/ICWA	

Note :

- i. No. of posts as indicated above are subject to change as per requirement of MPPTCL.
- ii. The Company reserves the right to cancel any application or all the applications or the whole process of the recruitment for any one or more cadres without assigning any reason whatsoever.
- iii. One post each of unreserved category and SC category belonging to Executive Trainee (Accounts) is reserved for handicapped category candidate. The minimum degree of disability of a person for concession/benefit would be as per directives of GoMP.

Selection process :

The eligible candidates may have to undergo a written test comprising of questions in the related discipline, logical reasoning, general awareness and aptitude etc. in a test centre at Jabalpur. The interview shall be held on the same day and the next day. However, this programme may be altered as per requirement and will be intimated to the eligible candidates in due course.

Training duration & stipend :

Selected Executive Trainee (Accounts) shall undergo training for 3 months, after successful completion of which they shall be absorbed as Accounts Officer in the Company. They shall be required to execute a Service Agreement Cum Surety Bond to complete the training and to serve the company for 5 years after successful completion of training. If, the performance of a candidate during the training is not

found satisfactory, his/her selection shall be liable for cancellation/termination. On successful completion of training, the candidates shall be given appointment on probation for a period of two years in appropriate cadres of the company structure, the revised pay structure of which is under finalisation. The Executive Trainee (Accounts) shall be paid a fixed monthly stipend @ Rs.15,600/- per month during the three months training period. The Dy. Director (F&A) shall be entitled to draw the remuneration as per their pay scale.

General conditions :

- 1.** The candidate who does not possess specified qualification and the required post qualification works experience need not apply. During the scrutiny of the original certificates at the time of interview, if any discrepancies are found or the candidate is found non eligible as per the prescribed eligibility criteria, such candidate shall not be allowed to attend the interview and his/her candidature will be rejected.
- 2.** Candidates working in Govt./semi-Govt./Public Sector Undertakings, should apply through proper channel.
- 3. Reservation for SC, ST & OBC (Non-creamy layer only)** – The reservation in respect of SC/ST/OBC (Non-creamy layer only) category candidates shall be as applicable in the State of M.P. as per Govt. of M.P. guidelines/rules as adopted by the Company. Such candidates should submit a copy of their Caste Certificate as well as M.P. domicile certificate issued by the competent authority of Govt. of M.P. in prescribed format. The Caste Certificate issued from other States and those candidates, who are covered under migrated category, shall be treated in unreserved category.
- 4.** No examination fee shall be payable by SC/ST candidates of MP State.
- 5.** Any dispute, arising out of the selection process will be dealt with within the jurisdiction of Jabalpur Courts only. In case of the disputes referred to the MPPTCL, the decision of the CMD, MPPTCL shall be final and binding on both the parties.
- 6.** All eligible SC/ST candidates of Madhya Pradesh shall be reimbursed to & fro second class train fare/bus fare by the shortest route (within the jurisdiction of MP State) for attending the written test & interview.
- 7.** Candidates having a third child born on or after 26.01.2001 are not eligible to apply. A candidate having a third born child should submit date of birth Certificate of last born child for verification otherwise his/her candidature could be cancelled.
- 8.** The selected candidates shall have to undergo prescribed medical test before joining the training.

How to apply :

- 1.** Non refundable processing and examination fee of Rs. 1,000/- (Rupees One Thousand) only, payable through Demand Draft having validity of six months from the date of issue and payable at Jabalpur and drawn in favour of the Regional Accounts Officer, MP Power Transmission Co.Ltd., Jabalpur, shall be payable. The SC/ST candidates are however exempted from payment of examination fees.
- 2.** The prescribed application format may be downloaded from MP Power Transmission Company's website – www.mptransco.nic.in the completed application with copies of the required certificates and Demand Draft as examination fee shall be submitted to the Additional Secretary. Block No.-2, Second

floor, Shakti Bhawan MP Power Transmission Company, Ltd, Rampur, Jabalpur, Pin- 482008 on or before 22.12.2011. Applications received after due date shall not be accepted and no correspondence shall be entertained in this regard. MPPTCL shall not be responsible for any postal delay.

3. The candidate must indicate the name of post applied/category on the top of the envelope in capital letters and his/her name and address on the left bottom side of envelope (Sender's address).
4. Candidature of a candidate is liable to be rejected at any stage of recruitment process or after recruitment or joining if any information provided by the candidate is found false or is not found in conformity with the eligibility criteria mentioned in the advertisement.

Sd/-
Addl. Secretary
MPPTCL, Jabalpur.
Phone NO.- 0761-2702041

Application Format (Applicant may Download)



16. MARITAL STATUS **SINGLE** **MARRIED** **WIDOW** **DIVORCEE**
 (TICK ✓ ONE OF THE BOXES)

PASTE YOUR RECENT
 PASSPORT SIZE **SELF**
ATTESTED
 PHOTOGRAPH

17. SPOUSE'S NAME (IF MARRIED)

18. CANDIDATE'S PERMANENT ADDRESS:

Name :
 F/H Name:
 Address :
 :
 City/Town/Village: Distt.:
 State : Pin Code:

19. NUMBER OF CHILDREN:
 (IF MARRIED)

20. Details of Qualifying Examination:
 Exam Passed :
 Discipline :

21 . STATUS OF ACADEMIC QUALIFICATION AS ON 22.12.2011 Examination passed (from 12th onwards)	Year of Passing	Total Maximum Marks of the course	Total Marks obtained in all group/ years by the candidate	%age of Aggregate marks/ Grade obtained in final year/ final Examination	Institute / university
12 th / intermediate, pre-university					
CA					
ICWA					
CS OR ICWA (Additional Qualification if any)					

22. EXPERIENCE DETAILS (IF ANY) Please indicate post qualification experience only:

Post	Organization	Nature of duties	Period	Salary (Rs. Per Month)	In MPSEB/or its successor Companies/ MPPTCL/Central Govt./ State Govt./ Autonomous/ Private/ Others

DECLARATION

I hereby declare that the above particulars are true in every respect and nothing has been concealed or withheld by me. If any information furnished above is found false at any time, my candidature/ appointment may be cancelled without any notice and legal action may be taken accordingly.

ENCLOSURES: (PLEASE TICK (✓) THE ITEMS ATTACHED, IN THE BOX. ATTESTED COPIES OF SERIAL NO.1 TO 6)

- 1. M.P. DOMICILE CERTIFICATE
- 2. CERTIFICATE FOR PROOF OF DATE OF BIRTH.
- 3. GREEN CARD CERTIFICATE (FAMILY PLANNING)
- 4. HANDICAPPED CERTIFICATE
- 5. MARK SHEET FOR ALL GROUP OF EXAM. / YEARS
- 6. CASTE CERTIFICATE SC/ST/OBC (non creamy layer)
- 7. DEMAND DRAFT
- 8. NOC OF EMPLOYER (IF APPLICABLE).
- 9. Date of Birth proof of third born child (if any) issued from competent authority.

PLACE:
DATE :

CANDIDATE'S SIGNATURE

GENERAL TERMS AND CONDITIONS

Service Agreement-cum-Surety Bond :

The successful candidates shall have to execute a service agreement-cum-surety bond to successfully complete the prescribed training and thereafter, to serve the company for atleast five years.

General conditions :

1. **The candidate who does not possess specified qualification and required post qualification experience need not apply. During the scrutiny of the original certificates at the time of interview if any discrepancies are found or the candidate is found non eligible as per the prescribed eligibility criteria, such candidate shall not be allowed to attend the interview and his/her candidature will be rejected.**
2. The application format should be filled up neatly using a **BLACK BALL** point pen in capital letters.
3. **SC/ST/OBC candidates of other states shall be considered against UNRESERVED posts only.**
4. No examination fee shall be payable by SC/ST candidates.
5. **SC/ ST candidates** shall be reimbursed to and fro 2nd class Rail/Bus fare by the shortest route for attending the written examination/ personal interview only limited to the shortest distance of the interview centre from the address for communication mentioned in their applications or from where they have actually performed the journey, within the geographical area of Madhya Pradesh whichever is less, on submission of original Train/Bus ticket.
6. Candidates working in Govt./semi-Govt./Public Sector Undertaking should apply through proper channel.
7. **Reservation for SC, ST & OBC (Non-creamy layer only)** – The reservation in respect of SC/ST/OBC (Non-creamy layer only) category candidates shall be as applicable in the State of M.P. as per Govt. of MP guidelines/rules as adopted by the Company. Such candidates should submit a copy of their Caste Certificate issued by competent authority of Govt. of M.P.. The Caste Certificate issued from other States and those candidates who are covered under migrated category, shall be treated in unreserved category.
8. Any dispute, arising out of the selection process will be dealt within the jurisdiction of Jabalpur Courts only. In case of the disputes referred to the Company, the decision of the CMD, MPPTCL shall be final and binding on both the parties.
9. Candidates having a third child born on or after 26.01.2001 are not eligible to apply. A candidate having a third born child should submit date of birth Certificate of last born child for verification otherwise his/her candidature could be cancelled.
10. **A candidate can apply for one cadre only**, otherwise his candidature shall be cancelled.

How to apply :

Non refundable processing and examination fee shall be payable through Demand Draft of Rs. 1,000/- (Rupees One Thousand) only having validity of six months from the date of issue and payable at Jabalpur and drawn in favour of Regional Accounts Officer, MP Power Transmission Co. Ltd., Jabalpur. The SC/ST candidates are however exempted from payment of examination fees. The examination fee is non-refundable under any circumstances. **The Application Format** is available on web site of MPPTCL - www.mptransco.nic.in.

9. The complete application with copies of the required certificates and Demand Draft as examination fee shall be submitted to the Additional Secretary, Block No.-2, Shakti Bhawan, Rampur, Jabalpur, 482008 on or before 22.12.2011.
10. Application received after due date shall not be accepted and no correspondence shall be entertained in this regard. MPPTCL shall not be responsible for any postal delay.
11. The candidates must indicate the name of post applied, category applied on the envelope in capital letters.
12. Candidature of a candidate is liable to be rejected at any stage of recruitment process or after recruitment or joining if any information provided by the candidate is found false or is not found in conformity with the eligibility criteria mentioned in the advertisement.

The candidate must super scribe the envelop with **POST APPLIED FOR-----** and **CATEGORY APPLIED IN : -----**, as the case may be. Applications received after due date shall not be considered and no correspondence shall be entertained in this regard. Candidature of a candidate is **liable to be rejected at any stage of recruitment process** or after recruitment or joining if any information provided by the candidate is found false or is not found in conformity with eligibility criteria mentioned in the advertisement.

Sd/-
Addl. Secretary
MPPTCL, Jabalpur

I have gone through the above instructions carefully.

(CANDIDATE'S SIGNATURE)